

BRIXWORTH PARISH COUNCIL

Minutes of the meeting held on Tuesday, 30 March 2010 at 7.15p.m. in the Community Centre, Spratton Road, Brixworth

Present: Councillors: I Barratt, C Bament, R Chattaway, Mrs A Gunnett,
M Lacey, R Low, R Monk, Mrs E Nunn, M Ward, Mrs E Wiig and F
Wiig

In Attendance: Mrs J Macken – Parish Clerk
Cllr C Millar - County Councillor
Sgt Grady- Northants Police
1 member of the public

10/904 Apologies for absence

Members apologies for absence were received and accepted from Cllr Gilkes, Cllr Whiffen and Cllr Pointer

10/905 Declaration of Interest on Agenda Items

Cllr E Wiig declared a personal interest – Member of another Local Authority and Member of the District Council Planning Committee
Cllr F Wiig declared a personal interest - Member of another Local Authority and Chairman of District Council Planning Committee

10/906 Signing of the Minutes of the Last Meeting 23 February 2010

The minutes of the meetings held on 23 February 2010 and signed by the Chairman as a true and correct record of this meeting.

10/907 Signing of the Minutes of the Special Meeting 3 March 2010

The minutes of the meetings held on 3 March 2010 and signed by the Chairman as a true and correct record of this meeting.

There were no members of the public present wishing to address the Council, therefore the meeting continued.

10/908 Police Representative's Report

The Chairman welcomed Sergeant Grady back to Brixworth.

The following crimes have been reported for the past month: -

01/03/10 Theft from vehicle – Woodfield Rd – Rear wheel stolen off vehicle

08/03/10 Theft of motor vehicle – Pytchley way – BMW stolen with keys left in the ignition.

10/03/10 Criminal Damage – Criminal Damage – Ferro Fields – Ground floor window damage.

12/03/10 Attempted Burglary – Brixworth Community Centre – Unknown person forces front door no entry gained.

16/03/10 Theft – Northampton Road – 2 x males arrested after entering a building and stealing lead and cabling.

17/03/10 Theft of pedal cycle – Froxhill Crescent – Pushbike stolen from rear garden.

19/03/10 Criminal Damage – Lesson Road – Unknown person throws cone at upvc door causing damage.

19/03/10 Criminal Damage – Brixworth Country Park – Unknown person uses a hacksaw to cut play equipment.

21/03/10 Theft from vehicle – The Ashway – Unknown person cuts wires to light bar on roof of motor vehicle.
28/03/10 Burglary Dwelling – Froxhill Crescent – Unknown persons forces entry to front door in order to get keys to motor vehicle.
28/03/10 Burglary Dwelling – The Ashway – Unknown persons forces entry to ground floor window in order to steal motor vehicle.
29/03/10 Burglary Dwelling – Northampton Road – Unknown males enters rear door to derelict house and removes metal.
29/03/10 Burglary Dwelling – Highfields – Unknown person enters premises through insecure door, once inside boiler is removed.
29/03/10 Criminal Damage – Staveley way – Unknown person by unknown means smashes ground floor window.

Overall crimes are 6 up on this time last year. The majority of crimes are thefts from cars and shed break ins.

The latest Community Panel meeting agreed that one of the priorities for the area is speeding in Froxhill Crescent. However a recent survey recorded the average speeds at the Primary School to be 32mph for motor bikes and 31mph for cars and at Windmill Glade 28 mph for both. Another priority is anti social behaviour outside the Co-op and Community Centre in Spratton Road.

There are significant changes to the Brixworth SCT. There is a new PC Rob Walker, PC James Reed will be transferring to Towcester in June, so Sgt Grady is currently recruiting his replacement.

10/909 Strategy for Policing in Brixworth and the Future Funding of the Brixworth office

Sgt Grady confirmed that his strategy for Brixworth is to ensure that the village is the safest and is a comfortable community for everyone to live in.

The Parish Council agreed that it would continue to fund the Police Office in Brixworth for the forthcoming year. It was agreed that each year the Parish Council would review its funding of the Police Office, for the following year, in September before the setting of the budget/precept in October.

10/910 To Consider Special Email Addresses for Members

This item was brought forward.

It was resolved for Parish Councillors and the Clerk to each have a brixworthpc.org.uk email address at a cost of £5.00 each. It was agreed that members of other Local Authorities may continue to use their existing email addresses.

Planning

10/911 Minutes of Meetings 8, 23 & 29 2010

The Minutes of the Committee Meeting held on the 8, 23 & 29 March 2010 having been previously distributed were accepted.

10/912 NCC Creating Sustainable Communities Consultation

The Full Council approved the recommendations made by the Planning Committee in respect of this consultation document. The Clerk to send a response with the recommendations.

Cllr F Wiig left the meeting

Finance

10/913 Income Received for February 2010

The Clerk reported the Income received for February 2010, which was as follows: -

<u>Received from</u>	<u>Details</u>	<u>£</u>
BCC	Second instalment of ground rent - St Davids	406.25
ASFC	Second instalment of ground rent - St Davids	406.25
BJFC	Second instalment St Davids & Ashway	706.25
BCF	Fourth instalment - Olive Branch	150.00
Community Centre	Hall Bookings	916.40
DDC	Contribution to utilities	30.14
		2,615.29

10/914 Bank Reconciliation as at 28 February 2010

The bank reconciliation as at the 28 February 2010 was reported and accepted as follows:

Current Account	£27,107.90
Reserve Account	£138,870.46
Less Cheques outstanding	£17,153.12
Balance Carried forward as at 1.03.10	£148,825.24

10/915 Income and Expenditure & Reserves Report for February 2010

Cllr Monk confirmed that the expenditure has been well controlled by the committees over the year. The Cllr Training budget has been exceeded, however this was congratulated as many members have been on Training Courses, supporting the effort to gain the Quality Parish Council Status and Power of Well Being.

10/916 Return of Grant Funding from Daventry & District Housing

It was resolved to approve the payment of £5,000 for the return of the grant funding received from DDH for the BMX/skate facility.

10/917 Information Commissioner – Data Controller

It was resolved to approve the payment to the Information Commissioner for the application in order to register the Parish Council as a Data Controller, at a cost of £35.00.

10/918 Community Centre Business Rates 2009/10

It was resolved to approve the payment to Daventry District Council for £3,492.00 for the Community Centre's Business Rates for the year 2009-10. This sum is to be debited from the General Reserves account. It was noted that next years cost is £2,980.00.

10/919 To Approve the Bills for Payment for March 2010

A schedule of payments, to be made in March 2010 was available to each member at the meeting.

It was resolved for the following accounts to be passed for payment; therefore the Chairman signed the schedule of payments.

<u>Chq No.</u>	<u>Minute</u>	<u>Payment To</u>	<u>Reason for Payment</u>	<u>£</u>
4242		Groundsman	Groundman's Salary Mar 2010	1,085.00
4243		Clerk	Clerk's Salary Mar 2010	1,061.58
4244		Part Time Groundsman	P/T Groundsmans wages Mar 2010	134.10
4245		Litter Picker	Litter Picker wages Mar 2010	232.00
4246		Cleaner	Cleaner Comm. Centre wages Mar 2010	319.00
4247		HM Revenue & Customs	PAYE Tax & NI Mar 2010	772.92
4248		NCC	Pension Contribution Mar 2010	352.48
4249		Mrs J Macken	Clerks Allowance, postage & stationery	94.04
4250		Mr I Barratt	Chairmans Tel. Allowance	49.50
4251		Mr M Nice	Centre Mgr - Expenses replacement keys	51.00
4252		Mr R Chattaway	Parish Councillor Expenses	13.99
4253		Lovell Hardware	Materials for groundsmen	103.28
4254		ESPO	Stationery	72.98
4255		E.ON UK	Street Light maintenance - 1.1.10 -31.03.10	32.97
4256		Chubb Fire Ltd	Servicing of Emergency Lighting - C/Rooms	159.68
4257 10/899		Brixworth Bulletin	Printing and distribution of Spring Newsletter	200.00
4258 10/012&3		EM Pell & Partners	Work to Trees and Hedges	1,692.00
4259 10/006&8		D G Salisbury	Work to Football Pitches	370.12
4260		Information Commissioner	Data Controller Registration	35.00
4261		DDC	Non Domestic Rates – Comm. Centre 09-10	3,492.00
4262		Daventry District Housing	Repayment of Grant	5,000.00
4263		AH Blason & Son	Fuel	83.00
				15,406.64

10/920 Fire Proof Document Cabinet

It was resolved to purchase a fireproof document cabinet for the safe storage of the Council minutes, at a cost of £600.00. The Clerk confirmed that the cabinet does not have a limited lifetime.

10/921 CPRE Event on 8 April 2010

It was resolved for members Cllr R Chattaway, Cllr C Bament and Cllr F Wiig to all attend the CPRE event. Two members are able to attend for free, additional members are £29.00.

10/922 Review the System of Internal Control and Effectiveness of Internal Audit

Cllr R Monk, Chairman of the Finance Committee, has reviewed the Internal Control and confirmed that adequate systems of internal control existed and were operated throughout the year. No weaknesses were identified which could have resulted in a material misstatement or loss. Copy of the report circulated to members.

The Parish Council accepts the Terms of Reference for the Northants CALC Internal Audit Service, which carries out the Internal Audit.

10/923 Application for Quality Parish Council Status (QPS)

The Clerk reported that she had completed putting together the portfolio of evidence for the QPS and had arranged to go through it with NCALC on 28 April 2010. Cllr Chattaway agreed to accompany the Clerk, on both the 28 April and on the day of the Panel meeting on 19 May 2010. The Chairman also hoped to attend the panel meeting in May. It was resolved to approve the cost of £235.00 for the QPS application.

10/924 Adoption Appendix A – Statement of Intent as to Community Engagement

Further to the adoption of the Statement of Intent as to Community Engagement, the Clerk reported that she had now produced a list of voluntary organisations in the village, together with a list of businesses, which now forms Appendix A of this document. It was noted that the details of the voluntary organisations are for Parish Council purposes only.

10/925 County Councillors Report

County Cllr Millar wished the Parish Council good luck with its application for Quality Status.

The proposed footbridge across the bypass, is estimated to cost £650,000. The County Council has a major problem finding funding to repair the damage to the County's roads, caused by the harsh winter and is therefore reviewing all proposed expenditure. It has been suggested to have a crossing with lights across the bypass instead, which would cost in the region of £80,000. The Parish Council was asked whether it would consider donating towards the cost of a crossing. It was agreed to discuss this at the next Highways and Environment Committee meeting and report back to the next Council meeting.

Cllr Millar mentioned items which were discussed later on in the meeting, regarding the changes to the Recycling Centre and the request for 40mph limit across the Causeway on the Holcot Road.

Recreation and Amenities Development

10/926 To Accept Minutes of Meeting 23 March 2010

The Minutes of the Committee Meeting held on the 23 March 2010 having been previously distributed were accepted.

10/927 Repairs to Play Area – St David's Recreation Ground

The Clerk had contacted various contractors with regards to the repairs required to the steps and top of the Mound Slide, together with the repairs to the safety-tiles of two play areas. Details of these costs had been previously copied to members.

It was resolved to accept the quotation from Greyhound Leisure at a cost of £1,530.00 for the repairs to the Mound Slide (to be debited from the General Reserves) and the cost of £450.00 for the relaying and resealing of the tiles (to be debited from the Repairs to Play Equipment budget).

10/928 Resurfacing Tennis Courts and Goal Area

The Clerk reported that she had also obtained several quotations for the resurfacing of the tennis courts, together with costs for a kick wall. It was noted that there is no budget for this expenditure. It was agreed to refer this matter back to the Recreation Committee, to formulate a long term development plan for both the Recreation Grounds and Ashway Playing Field.

10/929 Annual Grounds Maintenance to Sports Pitches

It was resolved to accept D G Salisbury's quotation for the annual grounds maintenance of the sports pitches at a cost of £3,780.00. It was noted that this cost is the same as last year.

Highways and Environment

10/930 Application to Charity Commission for Community Centre to become a Registered Charity

The Parish Council considered that it was worthwhile making an application to the Charity Commission, as cost savings would be made even though there would be additional risks and additional work for the Clerk and members.

It was therefore resolved to approve the application, which was sealed with the signatures of the Chairman and Vice Chairman.

10/931 Autumn Bulb Planting

This is to be arranged later on in the year at the appropriate time.

Correspondence for discussion

10/932 DDC Development of Dwellings – Northampton Road

A letter from the District Council had been received (copy of which had been circulated to members), advising the Council that the developer of No. 77 Northampton Road, Brixworth wished to use the name Plowman Terrace for the four dwellings. The area used to be previously known as Plowman Corner.

10/933 NCC – Proposed Speed Limit 40 mph– Holcot Road Causeway

A letter from the County Council had been received (copy of which had been circulated to members) advising the Council that it proposes to introduce a traffic regulation order (proposed speed limit of 40mph) along the part of the Holcot Road, to include the causeway. It was noted that the Council had previously supported Holcot Parish Council with their initial request for a speed limit across the Causeway.

The Clerk was asked to send a reply requesting that the 40 mph speed limit along the Holcot Road is extended from the 30mph sign at Brixworth to the 30mph sign at Holcot.

10/934 NCC Changes to Household Waste & Recycling Centres

Details with regards to the changes to the Brixworth Recycling Centres had been received from the County Council (copy of which had been circulated to members). The site will be open for longer hours however it will be closed for two days during the week. In addition the onsite shop will be relocated off site, to avoid traffic congestion on the site. There will also be a Meet and Greet person on site.

Following a discussion the Clerk was asked to send a reply to the County Council stating that it was very disappointed that it was not consulted on these changes, as the recycling centre is located on the outskirts of the village. The Parish Council strongly objects to the Centre being closed for two days of the week (Wednesday and Thursday), which will result in the Centre being open for less hours overall during the week. The Parish Council is very concerned that this closure will encourage fly tipping.

In addition the Parish Council is very keen to keep the onsite shop and cannot understand why the County Council would wish to remove a facility, which is enjoyed by all users. Many items are purchased that would not perhaps be taken to an offsite shop, which would then end up on the landfill sites.

10/935 NCC Draft Council Plan 2010 – 14 Consultation

The County Council's Draft Council Plan had been emailed to all members. The document sets out what the Council aims to achieve over the next four years and how it will go about doing it. It was agreed that no response was required and was noted.

10/936 NCC Northants Pension Fund – Valuation Seminar 14 April 2010

Northamptonshire Pension Fund will be holding a seminar on 14 April 2010 to discuss the forthcoming Triennial Valuation of the Pension Scheme, at Knuston Hall. This was noted.

10/937 NCC Local Council Conference 16 June 2010

The Local Council Conference for Parish and Town Councils is to be held on Wednesday, 16 June 2010 at Towcester Racecourse. Cllr Lacey, Cllr Bament and the Clerk hope to attend.

10/938 NCALC – Consultation of Northamptonshire Councils Charter

Cllr Monk and Cllr Chattaway recommendations had been previously circulated to all members. It was resolved to accept these recommendations and send them to NCALC in response to the consultation of Northants Council Charter.

It was suggested to email District Cllr F Wiig to ask if the Parish Council could be advised of significant amendments to planning applications. In addition it was suggested to ask the District Council to consider adopting the Dog Control Order.

10/939 NCALC – Training Guide 2010

A copy of the latest NCALC training guide had been issued to all members.

10/940 Correspondence for information only

The Chairman reported that the correspondence file was available for circulation.

10/941 Eligibility to use the Power of Well Being

It was resolved that the Parish Council is eligible to use the Power of Well Being under section 2 Local Government Act 2000 and as amended by Section 77 of the Local Government and Public Involvement in Health Act 2007, which gives the power of well-being to eligible Local Councils.

The Council determined that it was eligible and met the following criteria: -

- Thirteen of the Fourteen Parish Councillors and the Clerk have attended training on the Power of Well Being provided by NCALC.
- 100% of the members were elected at the last ordinary election.
- The Parish Council has published a Statement of intent for Community Engagement
- The Clerk is Cilca qualified (including module 7 – Power of Well Being)

The Parish Council will remain eligible until the day before the annual meeting after the next ordinary election in 2012.

The Clerk reported that Brixworth Parish Council is the first Local Council in Northamptonshire to determine its eligibility to use the Power of Well Being.

10/942 Twinning Working Group

The Chairman reported that sadly only two people had attended the last meeting, himself and Cllr Nunn. It was therefore resolved, that due to lack of support from the village and the inability of the working group to complete its tasks, to cease to progress this particular request any further. The Chairman agreed to send a letter to the Mayor of the village in Italy. The Council agreed that it would consider other twinning opportunities in the future.

10/943 Annual Parish Meeting Refreshments

It was resolved to ask the Olive Branch Coffee Shop to provide the tea and coffee at the meeting. (Cost of 50p per cup to be deducted from the Chairman's Allowance).

10/944 Date of Next Meetings

The next Full Council Meeting is to be held on 27 April 2010 in the Community Hall, Library/Community Centre.

10/945 Urgent Matters For Report Only

None

There being no other business the meeting closed at 9.52pm

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Chairman

Signed as a true record of the above meeting.
Dated 27 April 2010